



TOWN OF DOVER 2024 FEE SCHEDULE

DESCRIPTION OF FEE	FEE
BUILDING DEPARTMENT	
Building Construction	
1) Fees for Commercial Construction and Additions	
a) Estimated value of construction or alteration work up to and including \$5,000	\$210.00
b) For each additional \$1,000 or fraction thereof, exceeding \$5,000 up to including \$1,000,000	\$16.00
c) For each additional \$1,000 or fraction thereof, exceeding \$1,000,000 up to including \$5,000,000	\$11.00
d) For each additional \$1,000 or fraction thereof, exceeding \$5,000,000 up to including \$10,000,000	\$9.00
e) For each additional \$1,000 or fraction thereof, exceeding \$10,000,000 up to including \$15,000,000	\$7.00
f) For each additional \$1,000 or fraction thereof, exceeding \$15,000,000	\$5.00
2) Fees for Residential Construction	
<i>One and two family dwellings, additions, conversion of uninhabited space to living space (adding bathrooms, finished basements, finished attics, enclosed porches etc.)</i>	
a) Any area of living space up to and including 200 sq. ft.	\$80.00
b) Any area of living space 201 sq. ft. up to and including 500 sq. ft.	\$160.00
c) Any area of living space 501 sq. ft. up to and including 1,500 sq. ft.	\$315.00
d) Any area of living space 1,501 sq. ft. up to and including 2,500 sq. ft.	\$525.00
e) Any area of living space 2,501 sq. ft. up to and including 3,500 sq. ft.	\$735.00
f) Any area of living space 3,501 sq. ft. up to and including 4,500 sq. ft.	\$945.00
g) Any area of living space 4,501 sq. ft. up to and including 5,500 sq. ft.	\$1,155.00
h) Any area of living space 5,501 sq. ft. up to and including 6,500 sq. ft.	\$1,365.00
i) Any area of living space 6,501 sq. ft. up to and including 7,500 sq. ft.	\$1,575.00
3) Fees for Miscellaneous Structures	
a) Fences and stone retaining walls	
up to 500 linear ft.	\$105.00
501 to 1,000 linear ft.	\$210.00
Greater than 1,000 linear ft.	\$525.00
b) Utility sheds and uninhabited buildings, garage and pole barns	
Up to 100 sq. ft.	\$80.00
101 to 200 sq. ft.	\$160.00
201 to 500 sq. ft.	\$210.00
Greater than 500 sq. ft.	\$370.00
c) Conex trailer, shipping container or any prefabricated container shall require a shed permit fee, if the container remains on the property for more than 60 days.	TBD

d)	Decks, Handicap Ramp, Covered and Screened Porches	
	Up to 100 sq. ft.	\$80.00
	101 to 200 sq. ft.	\$160.00
	201 to 500 sq. ft.	\$210.00
	Greater than 500 sq. ft.	\$370.00
e)	Pergola, Canopy, Carports and Gazebo	\$80.00
f)	Roofs	
	1) New roof structures over porches, decks, patios	
	Up to 100 sq. ft.	\$75.00
	101 to 200 sq. ft.	\$150.00
	201 to 500 sq. ft.	\$200.00
	Greater than 500 sq. ft.	\$350.00
	2) Repair of existing roof 50' sq. ft. or less	no fee
	3) Installation of new roofing materials (shingles, metal roof, terra-cotta, etc.)	\$80.00
	4) Complete replacement of roof including decking and truss work (Including Inspection)	
	Up to 100 sq. ft.	\$80.00
	101 to 200 sq. ft.	\$160.00
	201 to 500 sq. ft.	\$210.00
	Greater than 500 sq. ft.	\$370.00
g)	Stairs	\$80.00
h)	Windows/Skylight- enlargement of/or new installation	\$80.00
i)	Sliding glass doors, fire doors or addition of regular door	\$80.00
j)	Mechanical equipment (fire place, wood / gas / pellet / coal stoves, furnace / boiler, heat conversion, central air, chimney, standby generators	\$80.00
	Replacement of mechanical in kind	no fee
k)	Fuel storage tank (new, replaced or removed)	\$80.00
l)	Slab, foundation (when not part of other permit)	\$160.00
m)	Above ground pool and hot tubs greater than 2 feet of water	\$80.00
n)	In-ground pools (with barrier)	\$160.00
o)	Replacement/installation of mobile home	\$265.00
p)	Bridge	\$315.00
q)	Tennis court	\$210.00
r)	Driveway permit	\$210.00
s)	Driveway bond	\$525.00
t)	Solar Installation	
	Up to 4 kw	\$200.00

4 kw to 50 kw	\$400.00
Over 50 kw (\$25.00 per kw thereafter)	\$25.00/kw
4) General fees	
a) Demolition: \$100.00 per \$1,000 for the cost of demolition;	<i>As determined</i>
\$15.00 additional per \$1,000 thereafter	<i>by demolition cost</i>
b) Certificate of Occupancy Search:	
Residential: Additional \$50.00 per occupancy and/or habitable building	\$150.00
Commercial: Additional \$50.00 Per occupancy and/or habitable building	\$250.00
c) Fire and safety inspections:	
minimum one hour charge - fee per hour	\$65.00
d) Re-inspection for correction of violation:	
1) No charge if violation is corrected in within the first 30 days	<i>no fee</i>
2) Re- Inspection Charge, with a minimum one-hour charge- fee per hour	\$50.00
e) Issuance of certificate of occupancy/compliance	
1) Previously issued	<i>no fee</i>
2) Building permit not in effect (expired)	<i>TBD</i>
f) Fee for building without a permit is double the permit fee	<i>TBD</i>
g) Permit renewal to be determined by CEO as per remaining of percentage of work	<i>TBD</i>
h) Denial of permit	<i>TBD</i>
50% of permit fee will be refunded if request is in writing and no work has commenced	
5) Erosion Sediment Control Application for permit - Building	
a) Application for permit	\$100.00
6) Timber Harvesting	
a) Application Fee	\$150.00
b) Initial escrow deposit is required with application submission	\$500.00
7) Explosives /Blasting	
a) Residential	\$265.00
b) Commercial	\$525.00
c) Commercial Fireworks Display	\$160.00
<i>Residential fireworks are not permitted under any circumstance</i>	
8) Signs	
a) Sign Permit - Non Illuminated	\$55.00
b) Sign Permit - Illuminated	\$110.00
9) Peddling and Soliciting	
a) License fee: fee per permit	\$300.00
b) Foot peddler - fee per day	\$20.00

10) Film Production Application and Permit fee schedule	
a) Student Film Production Application and Permit	no fee
b) Film Production - Cast and Crew Size 1-9	
1) Application Fee	\$25.00
2) Permit fee - Private Property / Day	\$50.00
3) Permit fee - Public Property / Day	\$100.00
c) Film Production - Cast and Crew Size 10-15	
1) Application Fee	\$75.00
2) Permit fee - Private Property / Day	\$125.00
3) Permit fee - Public Property / Day	\$225.00
d) Film Production - Cast and Crew Size 15 +	
1) Application Fee	\$500.00
2) Permit fee - Private Property / Day	\$500.00
3) Permit fee - Public Property / Day	\$900.00
HIGHWAY DEPARTMENT	
Road Cut Fee Permit	\$500.00
<i>A fee shall be paid to the Town of Dover to obtain a permit to cut across a Town road. The permit shall</i>	
<i>be granted by the Town Highway Superintendent</i>	
TOWN CLERK'S OFFICE	
1) Dog license fees	
a) Neutered/Spayed	\$11.00
b) Un-neutered/un-spayed	\$16.00
c) Senior residents 60 years or older discount (a & b)	\$1.00
d) Exempt fee for Hearing, Search, Service, Police	no fee
e) Replacement Lost Dog License Tag	\$3.00
f) An additional license fee for unlicensed dogs identified during an enumeration as	\$5.00
required by § 110, Subdivision 1 of the Agriculture and Markets law.	
2) Seizure and Redemption: Held at Town Hall	
a) First impoundment per day	\$20.00
b) Repeat impoundment per day	\$25.00
c) Impoundment at the veterinarian clinic	TBD
d) Rabies vaccination charge (if given upon redemption) is added to impoundment fees	TBD
3) Town Clerk Fees	
a) Marriage license	\$40.00
b) Search and Copy of Marriage Records (Transcript or Copy)	\$10.00
c) Certified Copy of Birth or Death (Vital) Record (per copy)	\$10.00

d)	Certification of records	\$10.00
e)	Genealogical Search (1 to 3 yr. search with uncertified copy if found)	\$22.00
	Search of additional years subject to the NYS Dept. of Health Fee Schedule	
f)	Sportsman (Fishing, Hunting, Trapping) Licenses	per NYS DEC Fee Schedule
g)	Copies	
	1) Photocopies of records not exceeding 9" by 14"- fee per page	\$0.25
	2) 11" x 17" each - fee per page	\$0.35
h)	Application fee for Site Plan or Special Permit Approval (Town Board)	\$500.00
i)	Check returned due to insufficient funds	\$20.00
j)	Minimum credit or debit card transaction convenience fee	\$1.75 minimum
k)	VISA or Mastercard debit or credit cards	2.95% per transaction
4)	Junk and Auto Parts Dealers	
a)	License fee	\$350.00
b)	License renewal	\$345.00
5)	Digital Copies	
a)	Digital forms of copies per CD	\$5.00
b)	Cost of Postage for Digital Form	TBD
PLANNING BOARD		
1)	Code Enforcement/Building Inspector Pre-application Meeting	\$75.00
2)	Pre-application Meeting with Planning Board	
a)	Application fee	\$75.00
b)	Escrow for pre-application meeting PB	\$1,500.00
3)	Erosion and Sediment Control	
a)	Application for permit	\$150.00
b)	Intitial Escrow	\$1,500.00
4)	Subdivision of Land	
a)	Application fee	
	1) 1 lot	\$200.00
	2) 2 - 4 lots	\$525.00
	3) 5+ lots	\$775.00
b)	Lot fees per new lot created	\$50.00
c)	Recreation fee in lieu of land	
	1) For subdivisions involving less than three lots - fee per lot or unit	\$3,500.00
	2) For subdivisions involving three or more lots - fee per lot or unit	\$5,000.00
5)	Application fee for Site Plan or Special Permit Approval	
a)	Initial escrow deposit is required with application submission	\$1,500.00

b)	Minor Project application fee	\$475.00
	1) per 500 sq. ft. of building area (additional)	\$50.00
c)	Major Project application fee	\$575.00
	1) per acre of development (additional)	\$110.00
d)	Recreation Fee in lieu of land for Site Plan or Special Permit fee per unit	\$4,000.00
6)	Reclamation Application Fee plus \$0.02 per yard on the estimated amount of sand, soil or gravel to be removed in the permitted period.	\$500.00
7)	Permit Renewals	
a)	Erosion and Sediment Control (Renewal)	\$150.00
b)	Site Plan and Special Permit- Minor Project	\$475.00
c)	Site Plan and Special Permit- Major Project	\$575.00

ZONING		
1)	Zoning Board of Appeals	
a)	Application fee	\$150.00
b)	Initial escrow deposit must be submitted with application submission	\$300.00
2)	Variance (per each request)	\$150.00
3)	Appeal / Reversal / Interpretation of decision of Zoning Administrator	\$150.00