

# Town of Dover

126 East Duncan Hill Rd.

Dover Plains, NY 12522

P. (845) 832-6111 x 103 | F. (845) 832-3188

building@townofdovernny.us

## Production - Private Property

### Film Permit Application Check List

Applications will be considered when the following information is supplied:

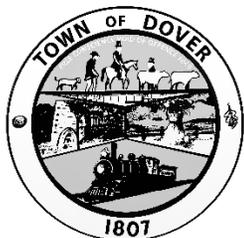
This application is for productions **NOT REQUIRING:** Road/Sidewalk Use, Street Parking, Public Property, Traffic Control, Pedestrian Control, Special Effects, Stunts, Live Burns, Pyrotechnics, Gunfire, Child Actors, Aircraft, UAS, and Live Animals. Applicants will be notified if they are required to fill out the normal Film Permit Application based on proposed project.

\_\_\_ Completed Production – Private Property: Application for Film Permit

\_\_\_ Submit payment, reference Film Fee Schedule (end of document), for applicable fees:

\_\_\_ Submit notarized authorization letter from private property owner.

\_\_\_ Submit any other documents you think are pertinent.



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### Office Use Only

Permit #: \_\_\_\_\_ Zone: \_\_\_\_\_

Grid #: \_\_\_\_\_

Fee: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_

Check #: \_\_\_\_\_ Receipt #: \_\_\_\_\_

# Production - Private Property APPLICATION FOR FILM PERMIT

Project Title: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Title: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Insurance Carrier: \_\_\_\_\_

Insurance Carrier Phone: \_\_\_\_\_

## PROJECT INFORMATION

Project Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Total Production Days: \_\_\_\_\_ Estimated Number of Cast and Crew: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**WILL ANY OF THE FOLLOWING OCCUR? IF SO, PLEASE EXPLAIN. *If YES to any fill out standard "Application for Film Permit"***

Yes  No – Special Effect       Yes  No - Pyrotechnics       Yes  No – Child Actors  
 Yes  No - Stunts       Yes  No – Live Burn       Yes  No – Use of Aircraft  
 Yes  No - Gunfire       Yes  No – Use of Animals       Yes  No – Use of UAS

Details of Above:

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**WILL YOU NEED ANY OF THE FOLLOWING? *If YES to any fill out standard "Application for Film Permit"***

Yes  No – Road Closures       Yes  No – Traffic Control       Yes  No – Pedestrian Control

Details of Above:

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Applicant Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

Building Inspector/ CEO Signature: \_\_\_\_\_

Date Issued: \_\_\_\_\_

# Filming Fee Schedule

**APPLICATIONS WILL BE PROCESSED UPON RECEIPT OF APPLICATION FEE**

**Checks Payable to "Town of Dover"**

Mail Checks to:

**Town of Dover**

**ATTN: Building Department**

**126 East Duncan Hill Road**

**Dover Plains, NY 12522**

Accepted In-Person Payment Methods: **Cash, Check or Credit Card (transaction fee)**

<b>Filming Activity</b>	<b>Application Fee</b>	<b>Private Property/ Day</b>	<b>Public Property/ Day</b>
Student Film	\$0	\$0	\$0
Cast and Crew Size 1-9	\$25	\$50	\$100
Cast and Crew Size 10-15	\$75	\$125	\$225
Cast and Crew Size 15+	\$500	\$500	\$900